

Full Council Meeting Agenda

Wednesday, November 20, 2024, 1:30 – 3:30 pm

Hybrid Meeting: WorkSource Skagit NWC Boardroom

2005 E. College Way Mount Vernon, WA 98273 (or)

[Join Zoom Here](#) // Meeting ID: 821 2357 1593 // Passcode: 384102

I. Call to Order

II. Consent Agenda

- A. Minutes of September 25, 2024 Full Council Meeting ([enclosed](#)) **Action**

III. NWC Committee Reports ([minutes enclosed](#))

Quality Assurance Committee Meeting Report (10/9 & 11/6)

Ensures quality program operations and the Continuous Quality Improvement (CQI) system of the WDC. The committee evaluates program goals, performance measures, the extent to which the Centers and programs meet quality standards, and the implementation of new program components.

Workforce Solutions Committee Meeting Report (10/9 & 11/6)

Convenes leaders of business and industry across the region to organize and drive economic and workforce development. Directs and manages activities that provide and expand services to youth and other individuals with barriers to employment as defined in WIOA Section 3(24).

Timeline for implementation of new Committees

- **1st meeting (September 11):** Familiarize with the charter, begin to prioritize approach to the tasks defined in the charter. Begin discussion on what needs to be accomplished around each Priority Task.
- **2nd meeting (October 9):** Develop a check-in report to the Council and begin discussions to develop an action plan for each priority task.
- **3rd meeting (November 6):** Keep working on priority action plans; staff reports on status of execution of priorities to date for which direction was given by the committee.
- **4th & 5th meetings (January 15, March 5):** Continue work as defined with staff reports on status and challenges, if any, for implementation.

IV. Chair's/Executive Committee Report ([minutes from 11/6 meeting enclosed](#))

- A. Updated local NWC Policies: N/A
- B. Draft 2025 WorkSource Certification Application ([Draft application enclosed](#)) **Action**
*Executive Committee recommends Full Council approval
- C. NWC Processes to secure WIOA IB Program Service Providers ([Briefing Note, and associated draft materials enclosed](#)) *Executive Committee recommends Full Council approval
- i. Preparing Processes Necessary to secure Youth, Adult, and Dislocated Worker Program Service Providers ([Draft Procurement timeline & documents enclosed](#)) **Action**

- ii. Request to provide WIOA IB Youth, Adult, and Dislocated Worker Program services directly (*Draft Youth and Adult/Dislocated Worker requests enclosed*)
Action

V. Chief Executive Officer Report

- A. Washington Workforce Association annual conference November 12-14, 2024
- B. WIOA Re-Authorization “A Stronger Workforce for America” (ASWA) (*overview enclosed*)

VI. Board Business

- A. PY 2024 Q1 Community Success Stories (*enclosed; extended stories now available [online!](#)*)
- B. Dept. of Commerce Community Reinvestment Funds – Program Update

VII. System Oversight (*Informational Items enclosed*)

- A. WIOA Northwest Workforce Performance Reports
*As the operator for WIOA IB Programs: Youth, Adult, Dislocated Worker, the NWC provides quarterly data on performance as part of system oversight. **
 - 1. WIOA IB Programs (Operated by NWC)
 - Program Performance Report: PY 24 Program Year: Qtr. 1 – July 1, 2024 – September 30, 2024: (*now available [online!](#)*)
 - WIOA Grant Summary YTD (*enclosed*)
 - Non-WIOA Grant Summary YTD (*enclosed*)
- B. ESD’s *Recognizing Your Teams Successes* Letter (*enclosed*)

Old Business
New Business
Public Comment
Adjournment

Next Full Council Meeting
January 29, 2025