

Full Council Meeting Agenda

Wednesday, September 25, 2024, 1:30 – 4:00 pm

Hybrid Meeting: WorkSource Skagit NWC Boardroom

2005 E. College Way Mount Vernon, WA 98273 (or)

[Join Zoom Here](#) // Meeting ID: 833 9150 6539 // Passcode: 825432

I. Call to Order

II. Consent Agenda

- A. Minutes of June 20, 2024 Full Council Meeting (*enclosed*) *Action*

III. NWC Committee Reports

Quality Assurance Committee Charge (9/11 Meeting Report)

Ensures quality program operations and the Continuous Quality Improvement (CQI) system of the WDC. The committee evaluates program goals, performance measures, the extent to which the Centers and programs meet quality standards, and the implementation of new program components.

Workforce Solutions Committee Charge (9/11 Meeting Report)

Convenes leaders of business and industry across the region to organize and drive economic and workforce development. Directs and manages activities that provide and expand services to youth and other individuals with barriers to employment as defined in WIOA Section 3(24).

Timeline for implementation of new Committees

1st meeting (September 11): Familiarize with the charter, begin to prioritize approach to the tasks defined in the charter (*see attached Board Member Info Packet & NW Transformation Plan*). Begin discussion on what needs to be accomplished around each Priority Task (*see attached Strategic and Operational Functions of a LWDB*).

2nd meeting (October 9): Develop a check-in report to the Council and begin discussions to develop an action plan for each priority task.

3rd meeting (November 6): Keep working on priority action plans; staff reports on status of execution of priorities to date for which direction was given by the committee.

4th & 5th meetings (January 15, March 5): Continue work as defined with staff reports on status and challenges, if any, for implementation.

IV. Chair's/Executive Committee Report

- A. Updated local NWC Policies: N/A
- B. Upcoming Procurement Processes (Approval directing staff to move forward with preparation for the following procurements in 2025)
- Procurement Process of Auditor for 2025 (*briefing note to Executive Committee enclosed*)

- Preparation Process for WIOA IB Service Provider(s) (*briefing note to Executive Committee enclosed*)

V. Chief Executive Officer Report

- A. Washington Workforce Association annual conference November 12-14, 2024
- B. WIOA Re-Authorization “A Stronger Workforce for America” (ASWA)
- C. WWA Digital Equity Grant - seeking \$12m from NTIA to support local areas

VI. Board Business

- A. PY 2024 Q3 Community Success Stories (*enclosed*)
- B. Dept. of Commerce Community Reinvestment Funds – Program Update
- C. Preparing for Regional workforce needs – open conversation
 - a. Broadband, Equity, Access and Deployment (BEAD)
 - b. MEGA Construction Projects: Lynden and Sumas Borders
 - c. Other

VII. Council & Committee Interim Schedule September '24 – March '25 (*enclosed*)

VIII. System Oversight (*Informational Items enclosed*)

- A. WIOA Northwest Workforce Performance Reports and Monitoring
*As the operator for WIOA IB Programs: Youth, Adult, Dislocated Worker, the NWC provides quarterly data on performance as part of system oversight. **
 - 1. WIOA IB Programs (Operated by NWC)
 - Supplemental Program Performance Report: PY 23 Program Year: Qtr. 4 – July 1, 2023 – June 30, 2024: (*enclosed*)
 - New: WIOA Grant Summary YTD (*enclosed*)
 - New: Non-WIOA Grant Summary YTD (*enclosed*)
- B. Employment Security Department’s *Recognizing Your Teams Successes* Letter (*enclosed*)
- C. Monitoring Activities underway
 - 1. Annual WIOA IB PY23 Monitoring Conducted April 8-12, 2024 (*Final Report enclosed*)
 - 2. WIOA IB Internal PY23 Q1 & Q2 Program monitoring underway 9/16–20/2024 – Initial Exit conducted (*SOW enclosed*)
 - 3. WIOA PY23 – Internal Q4 Administrative and Fiscal Monitoring Report (*enclosed*)
- D. One-Stop System Operator (OSSO) Final PY23 Report to the Board (*enclosed*)

Old Business

New Business

Public Comment

Adjournment

Next Full Council Meeting

November 20, 2024