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## Workforce Solutions Committee Agenda

October 9, 2024, 10:30pm –12:00pm

WorkSource Skagit NWC Boardroom: 2005 E. College Way, Mount Vernon WA 98273

Optional: [Join Zoom Meeting](#) / Call In: 253.215.8782 // Meeting ID: 837 5724 2174 // Passcode: 096694

### I. Call to Order

### II. Minutes

September 11, 2024, Workforce Solutions Committee Minutes (*enclosed*) **Action**

### III. Board Business

Workforce Solutions Committee Membership & Duties

#### Timeline for implementation

**1<sup>st</sup> meeting (September 11):** Familiarize with the charter, begin to prioritize approach to the tasks defined in the charter. Begin discussion on what needs to be accomplished around each Priority Task.

**2<sup>nd</sup> meeting (October 9):** Develop a check-in report (*draft check-in template attached*) to the Council and begin discussions to develop an action plan for each priority task. (*see attached Strategic and Operational Functions of a LWDB; and WSC Populated Tracker*).

**3<sup>rd</sup> meeting (November 6):** Keep working on priority action plans; staff reports on status of execution of priorities to date for which direction was given by the committee.

**4<sup>th</sup> & 5<sup>th</sup> meetings (January 15, March 5):** Continue work as defined with staff reports on status and challenges, if any, for implementation.

#### Workforce Solutions Committee Membership and Charge

Chaired by member of the board, WDC members and community members who have a demonstrated experience and expertise in accordance with [§679.340\(b\)](#).

#### Current Membership

Chair: Robin Plume

Lynette Brower

Victoria Compton

John Sternlicht

Kathi Hiyane-Brown

Megan Grundbrecher

Greg Winter

Dave Paul

Adele Skinner

#### Workforce Solutions Committee Charge

Convenes leaders of business and industry across the region to organize and drive economic and workforce development. Directs and manages activities that provide and expand services to youth and other individuals with barriers to employment as defined in WIOA Section 3(24).

Old Business

New Business

Public Comment

Adjourn

### Next Full Council Meeting

Wednesday November 20, 2024 at 1:30pm – 3:30pm