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Quality Assurance Committee Agenda

May 21, 2005, 9:30am – 11:00am

WorkSource Skagit NWC Boardroom: 2005 E. College Way, Mount Vernon WA 98273

Optional: [Join Zoom Meeting](#) // Call In: 253.215.8782 // Meeting ID: 823 7152 9178 // Passcode: 931167

- I. Call to Order
- II. Minutes
March 5, 2024, Quality Assurance Committee Minutes (*enclosed*) **Action**
- III. Board Business
 - A. Oversight of System Quality
 - a. Northwest Workforce Council Performance Reporting PY24 Q3 ([virtual review](#))
 - b. One Stop System Operator PY24 Q3 Reports (*enclosed*)
 - B. WorkSource Certification- Update
 - a. April 1, 2025: 2025 WorkSource Certification Application Due to Certification Team
 - b. April (mid-month): Certification Team meets to conduct formal review of Application
 - c. April (late-month): Certification Team conducts on-site reviews of Centers
 - d. May (first week): Certification Team delivers feedback to OSSO
 - e. [May 21, 2025: Certification Team discusses results with QAC \(Draft TA cover letter & report enclosed\)](#) **Action**
 - f. June 25, 2025: Board Action regarding Certification Team's recommendations
 - C. NWC Audit Procurement- Update
 - a. February 3, 2025: Request for Quotes released
 - b. February 4-28, 2025: Q&A Period
 - c. March 7, 2025: Responses from prospective Audit Firms due to NWC
 - d. [April/May: NWC Evaluation Team reviews and prepares recommendations \(Memo & Auditor Proposals enclosed\)](#) **Action**
 - e. June 11: Executive Committee to receive recommendations from Evaluation Team & QAC and take action regarding selection of Audit Firm.
 - f. June 25: Full Board receives recommendation from Executive Committee and takes action to award contract to selected Audit Firm.
 - D. Voice of the Customer- Discussion
 - a. Job Seeker ([Survey & PY24 Q3 Feedback PPT enclosed](#))
 - b. Business Customer ([Survey enclosed](#))

Old Business

New Business

Public Comment

Adjourn

Next Full Council Meeting

Wednesday June 25, 2025 at 1:30pm – 3:00pm