

Full Council Meeting Agenda

Wednesday, June 25, 2025, 1:30 – 3:00 pm

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- I. Call to Order / Welcome Guests
- II. Consent Agenda *Action*
 - A. Minutes of March 19, 2025 Full Council Meeting (*enclosed*)
- III. NWC Committee Reports (*minutes at meeting*)
 - Quality Assurance Committee Meeting Report (05/21)

Ensures quality program operations and the Continuous Quality Improvement (CQI) system of the WDC. The committee evaluates program goals, performance measures, the extent to which the Centers and programs meet quality standards, and the implementation of new program components.

 - Review and Recommendation of NWC Auditor to Executive Committee
 - NW WorkSource Certification (*TA Report enclosed*) *Action*
 - Workforce Solutions Committee Meeting Report (05/21)

Convenes leaders of business and industry across the region to organize and drive economic and workforce development. Directs and manages activities that provide and expand services to youth and other individuals with barriers to employment as defined in WIOA Section 3(24).

 - Business Engagement Strategies Taskforce - Update
 - 2025 Regional Business Services Plan (*enclosed*) *Action*
- IV. Board Business
 - A. PY 2024 Q3 Community Success Stories (*Brief Summary enclosed; full stories available online*)
 - Business success – Presentation by Donna Sanchez, NWC Business Engagement Specialist
 - B. NWC Performance – Presentation by Liz Gallagher, Workforce Policy Associate, Workforce Training and Education Coordinating Board
 - C. Economic Pulse: Labor Market Trends in Our Region – Presentation by Toby Paterson, Regional Labor Economist, Employment Security Department
- V. Chair's/Executive Committee Report
 - A. Updated local NWC Policies

**Policies required under [State WIN 0139, Change 1](#) in need of revision. Per the board's decision, the Executive Committee is responsible for executing this function of the board.*

 - NWC Policy [WIOA 01-22, Rev 2](#): Property Management and Inventory
 - B. Selection of Annual Audit Firm / RFQ process – Update
 - February 3, 2025: RFQ Released
 - February 3-28, 2025: Q&A Period
 - March 7, 2025: Responses Due to NWC
 - March 17-21, 2025: Evaluation Team receives and reviews Quotes

**Agenda items are informational unless otherwise noted.*

- June 11, 2025: Evaluation Team makes recommendation to Executive Committee (Action)
 - June 25, 2025: Board action on successful bidder (*Memo & Auditor Proposals enclosed*) **Action**
- C. WIOA PY 2025: Washington State’s IB Annual Allocations for 1) Adult, Dislocated Worker, and Youth (Young Adult), and 2) Wagner Peyser (ESD) Programs, NWC Budget Funding Distribution, and PY 2025 Preliminary Operating Budget *Pending receipt of finalized Local allocations (*memo budget enclosed*) **Action**

VI. System Oversight – Informational Items/Attachments*

The following items have been provided as informational. If you have any questions about the enclosed materials please ask the board Chair, or Marissa Cahill.

- A. WIOA Northwest Workforce Performance Reports (*reports available online*)
As the operator for WIOA IB Programs: Youth, Adult, Dislocated Worker, the NWC provides quarterly data on performance as part of system oversight.
1. WIOA IB Programs (Operated by NWC)
 - WIOA Grant Summary YTD (*enclosed*)
 - Non-WIOA Grant Summary YTD (*enclosed*)
 - Measurable Skill Gain Briefing Paper (*enclosed*)
- B. Monitoring Activities underway/upcoming
1. Annual WIOA IB PY24 State Monitoring April 7-21, 2025; Exit Meeting conducted May 1, 2025 (*Final Report Pending*)
 2. WIOA IB Internal PY24 Q3 Program monitoring June 5-10 (*Final Report Pending*)
- C. One-Stop System Operator (OSSO) Performance/Monitoring Review (*briefing note and evaluation enclosed*)

Old Business
 New Business
 Public Comment
 Adjournment

Next Full Council Meeting
 September 24, 2025

**Agenda items are informational unless otherwise noted.*