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Executive Committee Agenda

September 10, 2025, 10:00 – 11:30 am

WorkSource Skagit NWC Boardroom

2005 E. College Way, Mount Vernon WA 98273

Optional: [Join Zoom Meeting](#)

Optional Call In: 253.215.8782 // Meeting ID: 875 1475 5303 // Passcode: 759998

I. Call to Order

II. Minutes

June 11 2025 Executive Committee Meeting ([enclosed](#)) **Action**

III. Board Business

A. **Committee Report-outs** **Committee Chairs (or designees) are invited to report to the Executive Committee any notable or actionable items that took place during their most recent meetings.*

- Quality Assurance Committee
 - i. Renewal of Leases Agreements for Center Locations
 - ii. MOU/IFA due for renewal July 1, 2026
- Workforce Solutions Committee

B. NWC Authorized Check Signers – Bank of America ([Memo enclosed](#)) **Action**

C. NWC Authorized Signatories –Columbia Bank ([Memo enclosed](#)) **Action**

D. One-Stop System Operator (OSSO)

- PY24 Q4 Reports ([enclosed](#))
- Upcoming OSSO Procurement 2026

E. Board Membership and Recruitment

IV. System Oversight

A. WIOA Northwest Workforce Performance Reports

*As the operator for WIOA IB Programs: Youth, Adult, Dislocated Worker, the NWC provides quarterly data on performance as part of system oversight. **

1. WIOA IB Programs (Operated by NWC)

- WIOA Grant Summary YTD ([enclosed](#))
- Non-WIOA Grant Summary YTD ([enclosed](#))
- Statement of PY24 Q4 Revenue/Expenses (7.1.24 - 7.31.25) ([enclosed](#))

B. Monitoring Activities

1. Annual WIOA IB PY24 Monitoring April 7 - April 30, 2025 ([Final Report Enclosed](#))
2. WIOA IB Internal PY24 Q4 Program monitoring scheduled for 09/29/25 - 10/3/25
3. Annual PY24 Equal Opportunity Monitoring scheduled for 10/14-16/25

Old Business

New Business

Public Comment

Adjourn

Next Full Council Meeting

Wednesday September 24, 2025 at 1:30pm - 3:00pm