

Workforce Solutions Committee Meeting Minutes

November 6, 2024

Actions Taken:

- Approval of October 9, 2024 Workforce Solutions Committee meeting minutes

I. Call to Order:

The meeting was brought to order at 10:35 am by Mark Vorobik.

II. Minutes

Review and Approval of October 9, 2024 Workforce Solutions Committee Meeting Minutes. **John Sternlicht moved to approve, and Megan Grundbrecher seconded. The motion passed unanimously.** Approved NWC committee and board minutes are available on the Council's website www.nwboard.org.

III. Board Business

A. Workforce Solutions Committee Implementation:

Mark directed members to a few documents available in their meeting packets and reminded them that these materials are to help maintain progress and keep the board actively engaged.

- Strategic and Operational Functions of a Local Workforce Development Board. Identifies and defines the 17 strategic and operational functions of a LWDB, and provides which committee is responsible for each function.
- NWC Operations Tracker – Workforce Solutions Committee. Provides relevant projects, programs, or initiatives currently underway for each of the functions assigned to the WSC.

Mark asked the committee to review the operations tracker, and identify 3 items which would be prioritized to address in the coming year. He highlighted the committee had already identified Employer Engagement as a key priority for 2025 so requested two additional items. Following discussion, members settled on the following additional two priorities: Identifying Service Gaps, and Proven and Promising Practices.

B. PY 2024 Q1 Community Success Stories

Mark requested that Scott share the success stories from the first quarter of PY 2024. In response, Scott directed members to the one-page success story report included in their packets, noting that it offers a concise overview of key highlights from the past quarter. He also reminded members that the full stories are accessible on the Council's website for further details www.nwboard.org.

C. Business Engagement Strategies Taskforce

Mark reminded the committee that one of the Council's identified priorities for 2025 is the creation of a Business Engagement Strategies Taskforce to revitalize its Business Services strategies. He referred members to the taskforce charter available in their meeting materials, and invited Scott Iddings, NWC Workforce Programs Manager, to provide his insights on the taskforce and broader business engagement efforts. Scott acknowledged that while there are existing business engagement initiatives, there is significant room for improvement. He emphasized the need for the committee's support in developing a robust strategy to enhance these connections.

Marissa shared that Scott has been appointed as the lead for the new Business Engagement Strategies Taskforce. He is eager to collaborate with board members, partners, and the community to successfully launch and advance this important initiative.

Old Business – None

New Business – None

Public Comment – None

Adjourn: The meeting was adjourned by Mark Vorobik at 10:51 am.

Attendance

Board Members: Megan Grundbrecher, John Sternlicht, Mark Vorobik, Dave Paul, Jessica Barr

Staff: Marissa Cahill, Malinda Bjaaland, Scott Iddings, Liz Vaughn