



ISLAND
265 NE Kettle St., Ste. 102
Oak Harbor, WA 98277
360.675.5966

SAN JUAN
540 Guard St., Ste. 160
(PO Box 1696)
Friday Harbor, WA 98250
360.378.4662

SKAGIT
2005 E. College Way
Mount Vernon, WA 98273
360.416.3600

WHATCOM
101 Prospect Street
(PO Box 2009)
Bellingham, WA 98225
360.676.3209

Executive Committee Agenda

September 2, 2026, 10:00 – 11:30 am

WorkSource Skagit NWC Boardroom

2005 E. College Way, Mount Vernon WA 98273

Optional: [Join Zoom Meeting](#)

Optional Call In: 253.215.8782 // Meeting ID: 835 0080 4559 // Passcode: 354490

I. Call to Order

II. Minutes

June 10th, 2026 Executive Committee Meeting (*enclosed*) *Action*

III. Board Business

A. Committee Report-outs

**Committee Chairs (or designees) are invited to report to the Executive Committee any notable or actionable items that took place during their most recent meetings.*

- a. Quality Assurance Committee
- b. Workforce Solutions Committee

B. Updated Local Policies for Board Review (N/A)

** Per Full Board action, the Executive Committee formally assumed responsibility for reviewing and approving local workforce policies as required under State WIN 0139, Change 1.*

C. December 2026 NWC Board Retreat

- a. Proposed Dates and Format
- b. Retreat Purpose and Desired Outcomes
- c. Strategic Topics and Meeting Content
- d. Executive Committee Input

D. Strategic Investment – NWC Digital Media Initiative (*briefing note enclosed*)

- a. Proposed Digital Media Studio and Equipment Investment
- b. NWC Communications and Content Development
- c. Fee-for-Service / Unrestricted Revenue Opportunity

E. Washington Workforce Association Summit

- a. November 3-5, 2026 – Spokane, Washington

F. Board Membership and Recruitment

**This is a standing committee item, to review current membership, committee assignments, discuss opportunities for additional or ongoing recruitment efforts.*

IV. System Oversight

A. WIOA Northwest Workforce Performance Reports

**As the operator for WIOA IB Programs: Youth, Adult, Dislocated Worker, the NWC provides quarterly data on performance as part of system oversight. **

1. WIOA IB Programs (Operated by NWC)
 - WIOA Grant Summary YTD ([enclosed](#))
 - Non-WIOA Grant Summary YTD ([enclosed](#))
 - Statement of PY25 Q4 Revenue/Expenses (04.01.26 - 06.30.26) ([enclosed](#))

B. One-Stop System Operator (OSSO) Oversight

1. PY25 Q4 Report ([enclosed](#))

C. Monitoring and Compliance Oversight

1. Annual WIOA IB PY 25 State Monitoring ([Final Report Enclosed](#))
 - Conducted April 6-15, 2026; Exit Meeting conducted April 22, 2026
2. Internal Monitoring Process & Current Status
 - PY25 Q4 Internal Program Monitoring Scheduled 8/31 – 9/4
 - Guest: Michelle Mann, NWC Internal Monitor

D. WIOA Performance Accountability

1. PY26/27 Negotiated Performance Targets
2. Implications for NWC Performance Oversight

E. DOL Disaster Recovery Dislocated Worker Grant - Update

V. Executive Session

Old Business

New Business

Public Comment

Adjourn

Next Full Council Meeting

Wednesday September 16, 2026 at 1:30pm - 3:30pm